

## **INSTRUCTIONS TO SUBMIT YOUR ENTRY**

< For reference. You do not need to mail this page >

### **Here are 3 Steps to Enter Your Book:**

#### STEP I. **Complete the Entry Form** (see page two of this document)

You select the format of Entry Form you prefer: options are “Write” with pen, or “Online” format that you type.

top line: **Category # and Name** example: 12 – Health & Healing

Use a separate 1st line (Category) for each entry: the *Book Title* in this Category.

Enclose a copy of your completed Entry Form inside front-cover of each physical Book that you send.

#### STEP II. **Make a Payment**

##### A. **Entry Fees**

***Final Entry phase: Jan. 1 – Feb 7, 2020 (postmark date of Books pkg. & Payment)***

Phase Three of our season — January and February — the entry fees are:

> **\$190 USD per title** in one adult category (for the Categories #01- 29)

+ **\$150** for same title entered in a second category (for Categories #01- 29)

> **\$150** any Children’s /MiddleGrade /YA book (for Categories #30- 35)

Total Fees: Amount enclosed or paid Online (**Write this Total on Entry Form, page below**)

**Note: January 1, 2020 begins Phase Three of our season.**

**These *Final Entry fees* are now active through Feb. 7, 2020 (postmark date).**

**Both the Books package and the Entry Payment need to be in-transit by Friday, Feb. 7.**

##### B. **PAYMENT Options** (mark one of these options on your Entry Form)

- 1) **Check or Money Order (USD)** is enclosed, payable to *Nautilus Book Awards*, and Date paid;
- 2) **PayPal:** LINK on *Entry Guidelines* webpage goes direct to Nautilus **PayPal** account  
> accepts all four credit cards: VISA, MasterCharge, Discover, and Amer.Express;
- 3) **Credit Card** – provide Card data by phone > accepts VISA, MasterCharge, & Discover; but NOT AmericanExpress. > To use AE, you need to pay by PayPal.  
contact Mary Belknap to arrange call: [mbelknap@nautilusbookawards.com](mailto:mbelknap@nautilusbookawards.com)

#### STEP III. **Send Your Books** —Four (4) books of each Title, with an Entry Form inserted in each book.

See *Entry Guidelines* webpage for details on submitting books in an additional category.

##### \* **U.S. Postal Service, and International Packages**

**mail to: Nautilus / PO Box 2285 / Vashon WA 98070 USA**

##### \* **FedEx, UPS, or other private courier service**

**ship to: Nautilus / 9427 SW 156th St / Vashon WA 98070 (ref.: 206. 304-2250)**

**Please arrange to be able to track your package, so you will know when it arrives.**

The Nautilus Office does not send written receipt for packages.

If you need to receive written confirmation, please enclose a SASP (postcard).

For more information, go to: <http://www.nautilusbookawards.com> — click *Entry Guidelines* webpage. Thank you!

**ENTRY FORM****COMPLETE THIS PAGE & INSERT A COPY IN EACH PHYSICAL BOOK YOU SEND.**

**Category # and Name of category :** \_\_\_\_\_  
 example: 15 - Journalism

**Book Title:** \_\_\_\_\_

**Author(s):** \_\_\_\_\_

**ISBN #:** \_\_\_\_\_ **Copyright &/or Publication Date:** \_\_\_\_\_ or \_\_\_\_\_  
 Month **2018** **2019**

**Publisher:** \_\_\_\_\_

**Contact Person & title** (if different from author): \_\_\_\_\_

**Address** Street /City /State or Province /Zip or Nation: \_\_\_\_\_

**Email for Author:** \_\_\_\_\_ **Phone (optional)** \_\_\_\_\_

**Email for Publisher:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Note: The Email-addresses for Author & Publisher will be added to the Nautilus mail-list for updates during the Awards process, and for *Feature Focus* articles about recent Award-Winning books; you can unsubscribe at any time.

**Book Distributed by:** \_\_\_\_\_

**Publisher-type** (check one):

\_\_\_\_ Self-Published, \_\_\_\_\_ Small Press\*, \_\_\_\_\_ Large Publisher,  
 \_\_\_\_\_ Hybrid- Small Press\*, \_\_\_\_\_ Hybrid- Large Publisher (\*Small Press: 2 -10 books annual, & from multiple authors)

Description of your publisher-type, if needed \_\_\_\_\_

**Nautilus Awards:** How did you hear about Nautilus Awards? Online: (website name) \_\_\_\_\_

Publisher/Editor \_\_\_\_\_ Author group \_\_\_\_\_ Publishers Weekly \_\_\_\_\_ Poets & Writers \_\_\_\_\_ IBPA \_\_\_\_\_  
 Bookstore \_\_\_\_\_ Friend \_\_\_\_\_ Prior Entry \_\_\_\_\_ Other (describe) \_\_\_\_\_

**Entry Fee**

Amount enclosed or paid Online for all entries of **this Book Title:** Total \$ \_\_\_\_\_ USD

See Instruction Page for Entry Fees due: **Jan. 1 to Feb. 7, 2020** (Postmark date of Books pkg.)

Category(s) # in which this Title is entered: Category #: \_\_\_\_\_

**Payment Options:** *Be sure to include Book title, Contact name & Email with your payment!*

\_\_\_\_\_ **Check or Money Order** enclosed, payable to "Nautilus Book Awards", and Date paid \_\_\_\_\_

\_\_\_\_\_ **PayPal** / Use LINK on *Entry Guidelines* webpage to pay direct to Nautilus **PayPal** account.

(accepts all four cards: VISA, MC, Discover, & AmericanExpress)

Email address of Payer: \_\_\_\_\_

\_\_\_\_\_ **Credit Card** – provide Card data by phone (see Instructions page; does NOT accept Amer.Express)

**Books sent by:** **U.S. Mail** \_\_\_\_\_ **International** \_\_\_\_\_ **FedEx** \_\_\_\_\_ **UPS** \_\_\_\_\_ **Other Courier** \_\_\_\_\_