

INSTRUCTIONS TO SUBMIT YOUR ENTRY

(DO NOT MAIL this page. Insert just page 2 of this doc inside each book.)

There are 3 Steps to Enter Your Book:

STEP I. **Complete the Entry Form** —see page two of this document, which is the Entry Form.

Category # and Name example: 12 - Health & Healing

Fill out a separate Entry Form for each Category in which a Book is entered (“Category” line may vary).
Important: provide the Title/ Author/ Illustrator/ Publisher Names EXACTLY as you would want them identified on a Notice of Award Winner.

Enclose a copy of the completed Entry Form inside front-cover of each physical Book that you send.

[OR, in special circumstances, email the Entry Forms to: mbelknap@nautilusbookawards.com]

STEP II. **Make a Payment**

A. Entry Fees

Regular Entry phase: November 1 – December 31, 2021 (shipping date of Books pkg.)

Phase Two of our season — November and December, the entry fees are:

- * **\$190 USD per title** in one category (for Categories #01- 29)
- * **+ \$160** for same title if entered in a second category (Categories #01- 29)
- * **\$160** any Children’s /MiddleGrade /YA book (Categories #30- 35)

Total Fee: Enclose a Check \$USD, or pay Online (**Write Total on Entry Form, see page below**)

Note: At January 1, 2022 - Phase Three of our season begins. Entry Fees increase \$10 per Entry:

\$200 for Categories #01- 29; and \$170 for a second category;

\$170 for Childrens /MidGrade /YA books (Categories #30- 35).

These *Final Entry* fees will be active from Jan. 1 through Feb. 11, 2022 (shipping date of Books).

B. PAYMENT Options — mark one of these three options on your Entry Form

- 1) **Check or Money Order (USD)** is enclosed with Books, payable to *Nautilus Book Awards*, and Date paid;
- 2) **PayPal:** see LINK on *Entry Guidelines* webpage. Payer does not need to have a PayPal account to use this option (accepts VISA, MasterCard, Discover, and Amer.Express).
- 3) **Credit Card** – provide Card data by phone-call (accepts VISA, MasterCard, or Discover).
contact Mary Belknap to arrange phone call: mbelknap@nautilusbookawards.com

STEP III. **Send Your Books** —Four (4) books of each Title, with a completed Entry Form inserted in each book.

See *Entry Guidelines* webpage (link below) for details on submitting books in an additional category.

- * **U.S. Postal Service, and all International Packages** ** Important: Authors sending books from ‘outside USA’ must use the PO Box. There is No Mailbox at the street address.
mail to: Nautilus / PO Box 2285 / Vashon WA 98070 USA
- * **FedEx, UPS, or private domestic courier service** [**ONLY use the St. address for pkgs by Courier**]
ship to: Nautilus / 9427 SW 156th St. / Vashon WA 98070 (courier ref.: 206. 304-2250)
- * **Please arrange to be able to track your package, so you will know when it arrives.**
If you need to receive written confirmation, please enclose a SASP (postcard).

For more information, go to: <https://nautilusbookawards.com/entryguidelines/>

- Thank you!